



MALABAR CANCER CENTRE
(POST GRADUATE INSTITUTE OF ONCOLOGY SCIENCES & RESEARCH)

(An autonomous institution under Government of Kerala)



Thalassery, P.O. Moozhikkara
Kannur-670 103, Kerala, S. India


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**Expressions of Interest (EOI) & Rate Contract are invited from
reputed Designing & Printing Agencies for
Designing and Printing brochures, banners and Certificates
for various programmes organized by Malabar Cancer Centre
(Post Graduate Institute of Oncology Sciences & Research),
Thalassery.**

Ref. No: MCC/226/2024-SM dated 10/09/2024

1. Notice for Expression of Interest

Notice inviting Expression of Interest for design and printing of brochures, banners and certificates as part of various academic and non academic functions organized by Malabar Cancer Centre(Post Graduate Institute of Oncology Sciences & Research), Thalassery is appended below:

	MALABAR CANCER CENTRE (Post Graduate Institute of Oncology Sciences & Research) (an autonomous centre under Govt. of Kerala) Thalassery, Kannur – 670 103, Phone: +91 490 2355881, E- mail: mectly@gmail.com, www.mcc.kerala.gov.in	
No. MCC/266/2024-SM	<u>EXPRESSION OF INTREST</u>	10/09/2024
<p>Malabar Cancer Centre (Post Graduate Institute of Oncology Sciences & Research), Thalassery invites Expression of Interest (EOI) from reputed designing and printing agencies for designing and Printing brochures, banners and certificates for various programmes in Malabar Cancer Centre(Post Graduate Institute of Oncology Sciences & Research), Thalassery. Last date of submission of EOI is on 30/09/2024 at 4.00 PM and will be opened on 01/10/2024, 11.00 AM. For details please visit our website or contact our Health IT (04902399 400 / 493) / Purchase (04902399 244) division.</p>		
(Sd/-) DIRECTOR		

2. Malabar Cancer Centre (Post Graduate Institute of Oncology Sciences and Research), Thalassery.

Malabar Cancer Centre-Post Graduate Institute of Oncology Sciences & Research, Thalassery (MCC-PGIOSR) is an autonomous institution under Health and Family Welfare Department, Government of Kerala, started with an aim to establish a comprehensive cancer centre, providing the much-required oncology care to the population of Northern region of Kerala and neighboring parts of Karnataka and Tamil Nadu states. The main objective of the centre is not only to provide comprehensive cancer care but also to develop as a Research and Training Centre of international standards. A society named Malabar Cancer Centre Society was registered under Societies Registration Act XXI of 1860 with the above aims and clinical work in Malabar Cancer Centre started from March 2010 onwards. At present Malabar Cancer Centre has more than 200 in-patient bed strength. The control and management of the Society are vested in the Governing Body consisting of 23 members with the Honorable Chief Minister of Kerala as the Chairman. The routine activities and functions of the Centre are supervised by the Executive Committee, with the Secretary, Department of Health and Family Welfare, Government of Kerala being the Chairperson of the Committee. The members in the Governing Body and Executive Committee are functioning by virtue of their official positions. Malabar Cancer Centre is providing a full spectrum of

oncological care as an autonomous not-for-profit institution funded by the State Government and other sources. In 2022, the Government upgraded the centre as Malabar Cancer Centre (Post Graduate Institute of Oncology Sciences & Research).

MCC-PGIOSR is providing a full spectrum of oncological care as an autonomous not-for-profit institution funded by the State Government and other sources. Being a grant-in institution, only 12-15% of maintenance /operational expenditure, including staff salary, are supported by the Government. Rest is to be met by MCC-PGIOSR itself. Despite this, MCC-PGIOSR provides a variety of patient support systems to assist them in getting treatment in time and completing the treatment. Patients are categorized according to their economic status. As per the clinical data of MCC-PGIOSR, from FY 2016-17 to 2023-24, 82-96% of patients are treated free of cost at MCC-PGIOSR through various finance supporting schemes of Government and MCC-PGIOSR. It has been undertaken that no patients will be denied treatment for financial reasons.

3. Scope of Work

The EOI/proposal should include design and printing of brochures, banners and certificates for various academic and non-academic programmes organized by MCC-PGIOSR, Thalassery. The scope of the work includes the following;

<p>Design and printing of Brochure Size: 1/4 Demy Folder: Two fold/ three fold Paper: 130 gsm art paper/170 gsm art paper Printing: Multi-colour</p>
<p>Designing e-brochure Design 1/4 Demy size e-brochure, 4 pages</p>
<p>Designing and printing echo friendly banners 6x3 feet, 3 pass echo friendly banner. Printing: Multi-colour, Single side</p>
<p>Designing and printing echo friendly banners 62x30 inch, 2 pass echo friendly banner Printing: Multi-colour, Single side</p>
<p>Designing and printing cloth banners 6x3 feet multi colour, single side Cloth banner</p>
<p>Designing and printing cloth banners 62x30 inch multi colour, single side Cloth banner</p>
<p>Design and printing of Certificates Size: A4 Paper: 170 gsm art paper Printing: Multi-colour</p>

5. Mailing Address

The mailing address for supply/communication is as under:

The Director,
Malabar Cancer Centre,
PO-Moozhikkara, Thalassery,
Kannur District, Kerala – 670 103
Phone: 0490 2355881, 2359881
Website: www.mcc.kerala.gov.in
E-mail: mcctly@gmail.com, purchase@mcc.kerala.gov.in, sm@mcc.kerala.gov.in

6. Terms & Conditions:

- a) EOI to be submitted in sealed covers duly super scribed with “EOI for designing and Printing brochures, banners & Certificates for various programmes in MCC-PGIOSR”.
- b) The firm should submit 3 sample works/ brochures along with the EOI.
- c) **Last date & time of submission of EOI: 30/09/2024, 4.00 PM.**
- d) Date & time of opening of submitted EOI: **019/10/2024, 11.00 AM**
- e) The duration of the work is ONE YEAR starting from the date of Purchase/work order and may be extended for **another TWO more years** on satisfactory performance, with same rate, terms and conditions.
- f) **The rate should be submitted in the following format.**

Sl. No.	Item	Approximate Quantity	Rate (GST Inclusive)	Total Amount in INR including all taxes	Remarks if any
01	Design and Printing of Brochure Size: 1/4 Demy Folder: Two fold/ three fold Paper: 130 gsm art paper Printing: Multi-colour Quantity: 250 Numbers	15 Set (100 Nos. each)			
02	Designing 1/4 Demy size e-brochure, 4 pages	15 Nos.			
03	6x3 feet, 3 pass echo friendly banner. Printing: Multi-colour, Single side	10 Nos.			
04	62x30 inch, 2 pass echo friendly banner Printing: Multi-colour, Single side	10 Nos.			
05	6x3 feet multi colour, single side Cloth banner	5 Nos.			
06	62x30 inch multi colour, single side Cloth banner	5 Nos.			

07	Design and printing of Certificates Size: A4 Paper: 170 gsm art paper Printing: Multi-colour Quantity: 100 Nos.	15 Set (100 Nos. each)			
08	Optional Items (if any)				
GRAND TOTAL (Including all taxes)					

- g) The rate quoted should be final and valid for atleast ONE YEAR.
- h) MCC-PGIOSR Thalassery may provide the content for the brochures, banners and certificates including photo/ images. The selected agency should complete the work and supplied the items to MCC-PGIOSR within 3-4 days.
- i) The agency should start the printing of the brochure/banners/Certificates, only after getting approval from MCC-PGIOSR.
- j) The agency should have office at Kannur or nearby districts for providing support.
- k) The agency shall not disclose to any one, any information marked as confidential and communicated or made available or accessible by the agency during execution of the work.
- l) The Director, MCC-PGIOSR reserves the right to accept or reject any or all EOI's without assigning any reasons and also the right to change the dates without assigning reasons.
- m) All disputes arising out of or in any way connected with this contract will be in the jurisdiction of the Thalassery Court.
- n) For any clarification, please contact our Health Information Technology Division/Purchase Division or by e-mail at purchase@mcc.kerala.gov.in or sm@mcc.kerala.gov.in

DIRECTOR