

MALABAR CANCER CENTRE

(An autonomous centre under Government of Kerala)

P.O. Moozhikkara, Thalassery 670 103,

Tel: 91 490 2355881(7 lines)

Fax: 91 490 2355880

web site: www.mcc.kerala.gov.in



TENDER NO. 447/09/Adm-2/MCC DT.20.06.2018

**TENDER FOR HIRING OF VEHICLE
AIR CODITIONED INNOVA OR SAME CATEGORY CAR (SEVEN SEATER)
ON MONTHLY RENTAL BASIS**

DUE DATE FOR SUBMISSION- 04.07.2018

INDEX

Sl No	Description	Page No
01	Tender Notice	03
02	Instructions to the Supplier	04
03	Terms and conditions	05-06
04	Details of Vehicle/ Owner, Experience & Rate for hiring Vehicle / car or same category vehicle	07
05	Declaration	08

	MALABAR CANCER CENTRE	
	(an autonomous centre under Govt. of Kerala)	
	Moozhikkara (PO), Thalassery, Kannur-670 103	
	Ph: 91 490 2355881, Fax: 91 490 2355880	
447/09/Adm-2/MCC	<u>റിടെണ്ടർ നോട്ടീസ്</u>	20/6/2018
<p>മലബാർ കാൻസർ സെന്ററിലെ ഔദ്യോഗിക ആവശ്യങ്ങൾക്കായി മാസവാടക നിരക്കിൽ നല്ല കണ്ടിഷനിലുള്ള എ.സി. ഇന്നോവ കാർ അല്ലെങ്കിൽ സമാനതയിലുള്ള വാഹനം, ഡ്രൈവർ സഹിതം ആവശ്യമുണ്ട്. ടെണ്ടറുകൾ മലബാർ കാൻസർ സെന്ററിന്റെ ഓഫീസിൽ നിന്നും ലഭ്യമാകുന്നതായിരിക്കും. ടെണ്ടർ വില രൂപ 1000/-+18% GST പൂരിപ്പിച്ച ടെണ്ടറുകൾ. 4/7/2018 വൈകുന്നേരം 5 മണിക്ക് മുൻപായി എം.സി.സിയിൽ സമർപ്പിക്കേണ്ടതാണ്. കൂടുതൽ വിവരങ്ങൾക്ക് www.mcc.kerala.gov.in സന്ദർശിക്കുക ഒപ്പ് ഡയറക്ടർ</p>		

INSTRUCTIONS TO THE SUPPLIER

1. All pages should be signed at the space provided at the bottom of the page.
2. The details of previous experience should be specified in the space provided for the same in the tender form and copies of certificate should be produced as and when demanded.
3. Application can be purchased from Administrative Office of Malabar Cancer Centre on payment of Rs.1000/- + 18% GST and also can be downloaded from our web site www.mcc.kerala.gov.in and value of the tender application should be kept along with tender application in the form of DD. infavour of the Director, Malabar Cancer Centre, payable at Thalassery.
4. Duly filled tender form should be sent to the Director, Malabar Cancer Centre, PO. Moozhikkara, Thalassery – 670 103 or can be dropped in the tender box kept at Malabar Cancer Centre in a sealed envelope super scribing “Tender application for hiring of Vehicle” on or before 4/07 /2018.
5. Rate of monthly rent should be given as per the table given in the tender application.
6. Types of vehicle make and year of manufacturer are to be mentioned in the application.

Signature of the Supplier

Signature of the Director

TERMS & CONDITIONS

- 1 This contract will be valid for a period of one year from the date of agreement.
- 2 The vehicle should exclusively be used for MCC use purpose only.
- 3 Duly filled tender application, sealed in an envelope, addressed to the Director, Malabar Cancer Centre, PO- Moozhikkara, Thalassery, PIN – 670103 should reach MCC on or before 04.07.2018 along with EMD in the form of Demand draft, equivalent to the amount of 1% of quoted amount/ year (quoted amount x 12 months). The EMD of the successful bidder will be considered as security deposit and will be refunded on completion of contract period. Opening of tender will be held at MCC on 05.07.2018 at 10.AM
- 4 The rate of the vehicle may be quoted per kilometer, monthly rate. 1000 Km slab, 1500 KM slab, 2000 KM slab as per the table attached with this tender forum. This should include all taxes such as service tax/cess/Tax/duties etc. leviable by the Central /state or any other local authority.
- 5 The liability on account of fuel, driver, insurance, road toll, parking etc and all other expenses relating to the maintenance of the vehicle would solely be the responsibility of the contractor and MCC will not bear any liability apart from the monthly hiring charges.
- 6 The contractor should be registered with the authority concerned of State/ Central Governments and should fulfill the conditions prescribed under section 66 of Motor Vehicle Act 1988 for hiring of vehicle. The contractor must ensure that the vehicle remains under insurance coverage for the entire contract period.
- 7 The successful bidder should execute an agreement with MCC on a stamp paper worth 200/- for a period of one year.
- 8 A driver should be provided with the vehicle for usage of MCC. The Driver should be provided with a mobile phone for easy communication. Change in driver should be intimated to MCC authorities and replacement should be made after obtaining consent
- 9 The vehicle intended for hiring should be of good running condition, manufactured after 2015 and accident free. All documents of the vehicle like RC book, Insurance, Road Tax, Tourist Taxi permit (with yellow number plate) etc should be kept valid till the completion of the contract period. Attested copies of these documents should be provided at the time of executing the agreement.
- 10 If any loss is caused to MCC due to the negligence or lapse on the part of the owner/driver, the contractor only shall be held responsible / liable for all the damage to MCC.
- 11 Payment will be made only on account payable cheque in favour of the contractor.
- 12 Payment will be made on monthly basis against running kms duly verified by an authenticated officer detailed by MCC.

Signature of the Supplier

DIRECTOR

- 13 The maintenance of vehicle, including cost of fuel and upkeep of the vehicle, will be the responsibility of the owner. In the absence of vehicle, the contractor should immediately inform MCC authorities and make alternate arrangement for providing a substitute vehicle without delay. If substitute vehicle is not provided, MCC will arrange for another vehicle and expenses in this regard will be deducted from the monthly payment of the contractor or from the EMD submitted as security deposit, or by any other means as found suitable by MCC.
- 14 The driver employed along with the vehicle should satisfy the following conditions:-
 - i. Driver should have valid license with badge for driving the vehicle in hire issued by the competent authority.
 - ii. Driver must have minimum 5 years experience of driving.
 - iii. Driver should wear neat dress, well behaved manners and should not have any criminal cases against him or past history of accidents.
 - iv. Driver should not smoke, consume alcohol while on duty at MCC.
 - v. He should keep the vehicle clean and tidy, suitable for official use.
15. In case of non-compliance of above terms and conditions of the contract, a penalty may be levied. The penalty for some of the default are as under:-
 - i. Late reporting 25% of proportionate contract charges per day.
 - ii. Non reporting 50% of proportionate contract charges per day.
 - iii. Poor maintenance of the vehicle Rs.1000/- per month.
16. This contract agreement can be terminated with a notice of one month by either party. However reason for the same should be given in writing.
17. A log book should be maintained by the owner/driver. All details of kms running/ name of user etc should be mentioned daily wise and signature of the officer should be obtained in the same. This log book should be returned to MCC after completion of the contract.
18. The Director, Malabar Cancer Centre will have right to accept / reject any tender without assigning any reason for the same.
19. In case of violation of any the above mentioned conditions, MCC hold the right to terminate this hiring contract, without giving any notice to the agency. At any time, before expiry the contract period.

Signature of the Supplier

DIRECTOR

MALABAR CANCER CENTRE, THALASSERY

DETAILS OF SUPPLIER, EXPERIENCE & QUOTED RATE FOR PROVIDING THE VEHICLE

Name of the Agency/ Contractor with full address and contact No.				
Details of Experience (Govt. Sector)	1. 2. 3.			
Details of Experience (Private Sector)	1. 2. 3.			
Details of the Vehicle / suitable vehicle offered	Reg. No. & Make	Type of Vehicle	Year of Manufacture	Name and address of the RC owner
QUOTED RATE FOR AC VEHICLE Along with Driver (Rate inclusive of all taxes)	For 1000 kms (Per month)	For every extra KMs beyond 1000 KMs	For 1500 KMs per month	For 2000 KMs per month

Signature of the Supplier

DIRECTOR

DECLARATION BY THE SUPPLIER

I.....residing at.....
.....do hereby
declare that I have read and understood the notice and terms & conditions of this
tender inviting for A/c Innova car / suitable vehicle on hiring to MCC. Further I
agree to abide the terms and conditions of the contract and agree to arrange the
vehicle immediately after signing the agreement. It is also certified that above said
facts given by me in this tender document are true to the best of my knowledge and
shall be responsible for any wrong information.

Date:

Name & Signature of the Supplier

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