

MALABAR CANCER CENTRE

(an autonomous centre under Govt. of Kerala)

Moozhikkara (PO), Thalassery, Kannur-670 103

Ph: 91 490 2355881, Fax: 91 490 2355880

Web site: www.mcc.kerala.gov.in



TENDER FOR HIRING OF BUS ON MONTHLY RENTAL BASIS

**LAST DATE OF SUBMISSION – 16.03.2020 AT 5PM
OPENING OF TENDER – 17.03.2020 11 AM**

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2932/BUS/AO/Adm-II/MCC ടെണ്ടർ നോട്ടീസ് 03/03/2020

മലബാർ കാൻസർ സെന്ററിലെ ജീവനക്കാർക്ക് യാത്ര ചെയ്യുന്നതിന് (ദിവസേന രണ്ടു തവണ) മാസവാടക നിരക്കിൽ നല്ല കണ്ടീഷനിലുള്ള 41 സീറ്റുകളുള്ള ബസ്സ് അല്ലെങ്കിൽ സമാന വലുപ്പമുള്ള വാഹനം ഡ്രൈവർ സഹിതം ആവശ്യമുണ്ട്. ടെണ്ടറുകൾ മലബാർ കാൻസർ സെന്ററിന്റെ ഓഫീസിൽ നിന്നും ലഭ്യമാകുന്നതായിരിക്കും. ടെണ്ടർ വില രൂപ 1100/-+18% ജി.എസ്.ടി. പൂരിപ്പിച്ച ടെണ്ടറുകൾ **16/03/2020** 5 മണിക്കുള്ളിൽ എം.സി.സിയിൽ സമർപ്പിക്കേണ്ടതാണ്. വിശദ വിവരങ്ങൾക്ക് www.mcc.kerala.gov.in സന്ദർശിക്കുക. (ഒപ്പ്) ഡയറക്ടർ

INSTRUCTIONS TO THE BIDDER

1. All pages should be signed at the space provided at the bottom of the page.
2. The details of previous experience should be specified in the space provided for the same in the tender form and copies of certificate should be produced as and when demanded.
3. Application can be purchased from Administrative office of Malabar Cancer Centre on payment of 1100/- + 18% GST and also can be downloaded from our web site www.mcc.kerala.gov.in and value of the tender application should be kept along with tender application in the form of DD. In favour of the Director, Malabar Cancer Centre, payable at Thalassery.
4. Duly filled tender form should be sent to the Director, Malabar Cancer Centre, PO. Moozhikkara, Thalassery – 670 103 or can be dropped in the tender box kept at Malabar Cancer Centre in a sealed envelope super scribing “Tender application for hiring of Bus” on or before 16/03/20 Tender will be opened on 17/03/2020 at 11am.
5. Rate of monthly rent should be given as per the table given in the tender application.
6. Types of vehicle make and year of manufacturer are to be mentioned in the application.

Signature of the Director

Signature of the Supplier

TERMS AND CONDITIONS

PROVIDING 41 SEATER BUS OR SUITABLE VEHICLE ON MONTHLY RENTAL BASIS

1. This contract will be valid for a period of one year from the date of agreement.
2. The vehicle should be used for Malabar Cancer Centre (herein called MCC) in the scheduled time as instructed by this institution.
3. The duly filled tender document, sealed in an envelope, addressed to the Director, MCC, Thalassery should reach MCC on or before **16/03/2020** along with EMD in the form Demand Draft, equivalent to the amount of **1%** of total quoted amount for the year (i.e., daily rental x 25 days X 12 months).
4. The EMD of the successful bidder will be considered as security deposit and will be refunded on completion of the contract.
5. The vehicle should ply TWO times a day from Malabar cancer centre to Thalassery town and back to Malabar Cancer Centre at regular timings, as decided by MCC.
6. The vehicle should be ready and available at the boarding point (MCC) at least 10 minutes before for each trip.
7. The vehicle should be provided on all working days of MCC or as desired by MCC.
8. The rate of the vehicle must be quoted **per day** (TWO TRIPS). This should include all taxes such as service tax/cess/etc. leviable by the Central/ State or any local authority.
9. The liability on account of fuel, driver, insurance, road toll, parking etc an all other expenses relating to the maintenance of the vehicle would solely be the responsibility of the contractor and MCC will not bear any liability apart from the monthly hiring charges.
10. The contractor should be registered with the authority concerned of State/ Central Governments and should fulfill the conditions prescribed under section 66 of Motor Vehicle Act 1988 for hiring of vehicle. The contractor must ensure that the vehicle remains under insurance coverage for the entire contract period.
11. The successful bidder should execute an agreement with MCC on a stamp paper worth 200/- for a period of one year.
12. A driver should be provided with the vehicle for usage of MCC. The Driver should be provided with a mobile phone for easy communication. Change in driver should be intimated to MCC authorities and replacement should be made after obtaining consent.
13. The vehicle intended for hiring should be of good running condition, manufactured after 2010 and accident free. All documents of the vehicle like RC book, Insurance, Road Tax, Tourist Taxi permit (with yellow number plate) etc should be kept valid till the completion of the contract period. Attested copies of these documents should be provided at the time of executing the agreement.
14. If any loss is caused to MCC due to the negligence or lapse on the part of the owner/driver, the contractor only shall be held responsible / liable for all the damage to MCC.
15. Payment will be made only on account payable cheque in favour of the contractor.

Signature of the Director

Signature of the Supplier

16. Payment will be made on monthly basis on submission of bills, which will be cleared after verification by an authenticated officer detailed by MCC.
17. The maintenance of the vehicle, including cost of fuel and upkeep of the vehicle, will be the responsibility of the owner. In the absence of vehicle, the contractor should immediately inform MCC authorities and make alternate arrangement for providing a substitute vehicle without delay.
18. If substitute vehicle is not provided continuously for two trips MCC will arrange for another vehicle and expenses in this regard will be deducted from the monthly payment of the contractor or from the EMD submitted as security deposit, or by any other means as found suitable by MCC.
19. The driver employed along with the vehicle should satisfy the following conditions:-
 - i. Driver should have valid license with badge for driving the vehicle in hire issued by the competent authority.
 - ii. Driver must have minimum 5 years experience of driving heavy vehicle like bus.
 - iii. Driver should wear neat dress, well behaved manners and should not have any criminal cases against him or past history of accidents.
 - iv. Driver should not smoke, consume alcohol while on duty at MCC.
 - v. He should keep the vehicle clean and tidy, suitable for official use.
20. In case of non-compliance of above terms and conditions of the contract, a penalty may be levied. The penalty for some of the default are as under:-
 - i. Late reporting 25% of proportionate contract charges per day.
 - ii. Non reporting 50% of proportionate contract charges per day.
 - iii. Poor maintenance of the vehicle Rs.1000/- per month.
21. This contract agreement can be terminated with a notice of one month by either party. However reason for the same should be given in writing.
22. A log book should be maintained by the owner/driver and this log book should be returned to MCC after completion of the contract.
23. The Director, Malabar Cancer Centre will have right to accept / reject any tender without assigning any reason for the same.
24. In case of violation of any the above mentioned conditions, MCC hold the right to terminate this hiring contract, without giving any notice to the agency. At any time, before expiry the contract period.

Signature of the Director

Signature of the Supplier

MALABAR CANCER CENTRE, THALASSERY

DETAILS OF SUPPLIER, EXPERIENCE & QUOTED RATE FOR PROVIDING THE VEHICLE

Name of the Agency/ Contractor with full address and contact No.				
Details of Experience (Govt. Sector)	1. 2. 3.			
Details of Experience (Private Sector)	1. 2. 3.			
Details of the Vehicle / suitable vehicle offered	Reg. No. & Make	Type of Vehicle	Year of Manufacture	Name and address of the RC owner
QUOTED RATE (Rate per day inclusive of all taxes)	Rs.....			

Signature of the Director

Signature of the Supplier

DECLARATION BY THE BIDDER

Iresiding at -----
-----do

hereby declare that I have read and understood the notice and terms and conditions of this tender inviting for A/c Innova Car/suitable vehicle on hiring to MCC. Further I agree to abide the terms and conditions of the contract and agree to arrange the vehicle immediately after signing the agreement. It is also certified that above said facts given by me in this tender document are true to the best of my knowledge and shall be responsible for any wrong information.

Date:
Place:

Signature of the supplier