



MALABAR CANCER CENTRE

(an autonomous centre under Govt. of Kerala)

Thalassery, Kannur, Kerala PIN 670 103

REQUEST FOR PERMISSION TO CONDUCT CONFERENCES/ ACADEMIC PROGRAMMES IN MCC

Department:

Title:

Theme:

Proposed date:

Organising secretary:

Intention of the academic meet:

How will MCC be benefited?

Any collaboration with other professional associations/bodies/ institutions:

If so, please mention the name:

Brief description about the same:

Reason for collaboration:

Resource persons/Faculty invited or planned to be invited (Attach the CV)

Sl No	Name and Designation	Institution	Approval of MCC
1			
2			
3			
4			
5			

Support for invited resource persons: Needed or Not needed

Expected Expenditure:

Sl no	Item	Expected expenditure in Rs.
1	Food and Hall Charges	
2	Audio Visual	
3	Publicity	
4	Faculty Transportation	
5	Faculty Accomodation for 2 Nights	
	Unforeseen	
	Total	

Expected Income:

Sl no	Item	Expected income
1	Delegate Registrations (1000 per delegate)	
2	Pharmaceutical Company support	
3	Student Registration (Free)	
	Total	

Signature of the HOD

Signature

Date:

Name:

Designation: