



MALABAR CANCER CENTRE

(an autonomous centre under Govt. of Kerala)

Thalassery, Kannur, Kerala PIN 670 103

REPORT OF CONFERENCE ORGANISED

Department:

Title:

Date of Conference:

Organising secretary:

1. Short description of the conference:

2. Faculties Participated

Sl No	Name and Designation	Institution	Topic presented
1			
2			
3			
4			
5			

3. Details of the Academic sessions:

4. Expenditure:

Sl no	Item	Expenditure in Rs.
1	Food and Hall Charges	
2	Audio Visual	
3	Publicity	
4	Faculty Transportation	
5	Faculty Accomodation for 2 Nights	
	Unforeseen	
	Total	

5. Income Obtained

Sl no	Item	Income
1	Delegate Registrations (1000 per delegate)	
2.	In house delegate registrations (200 per delegate)	
2	Pharmaceutical Company support	
3	Student Registration (Free)	
	Total	

6. Details of Registration**7. Feedback from delegates****8. Comments****9. Whether submitted the report for Abhayamnews letter-****10. Whether press release submitted: Yes / No Copy enclosed****11. Whether Faculties acknowledged on their contribution: Yes/ No If No,Reason:**

Signature of the Organising Secretary

Date:

Name:

Designation: