



MALABAR CANCER CENTRE

(an autonomous centre under Govt. of Kerala)

Thalassery, Kannur, Kerala PIN 670 103

APPROVAL FOR CONDUCTING CONFERENCE

CONFERENCE DETAILS

Name of Conference :
 National/ international :
 Conducting department :
 Organising Secretary :
 Place of Conference :
 Date :
 Theme of conference :

PERMISSION FROM ACADEMIC COUNCIL

The Academic Council of Malabar Cancer Centre, Thalassery, permits to conduct the above conference. The Council has reviewed the request form and has found this genuine and useful to the Centre.

Date:

Chairman

Academic Council

The copy of this letter may be submitted to the following Heads:

1. Administrative Officer – For information and necessary permission for financial matters.
2. Nursing Supdt – For helpers, cleaning staff and ward assistants.
3. Engineer – For arranging audio video system, posting one electrician.
4. System Manager – For issue of projector, Laptop & Laser pointer.
5. Security Officer – For information and necessary arrangements for transport.
6. Canteen in Charge – For arrangement of food.